



Irish Research Council GOIPG/PD/EBP/EPS 2024 Guide to RMS Profiles

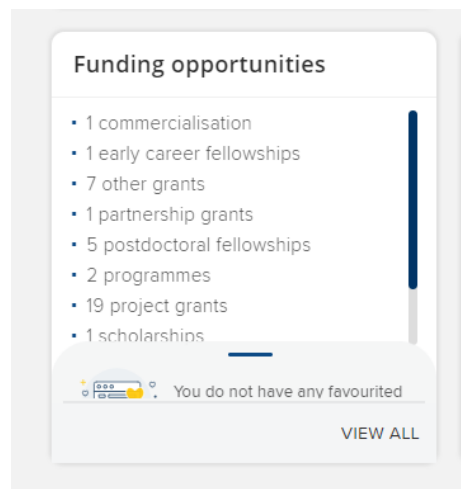
Mentor/Supervisor guide to RMS Profiles

This guide is aimed at supporting Mentors/Supervisors for the IRC GOIPG/PD/EBS/EPS 2024 calls. RMS Profiles was implemented by UCD Research in early 2023, however as this call encompasses many applicants who don't have access to this system – external UCD applicants and post-grads - UCD Research kindly ask Mentors/Supervisors to upload the proposals to the system on their behalf.

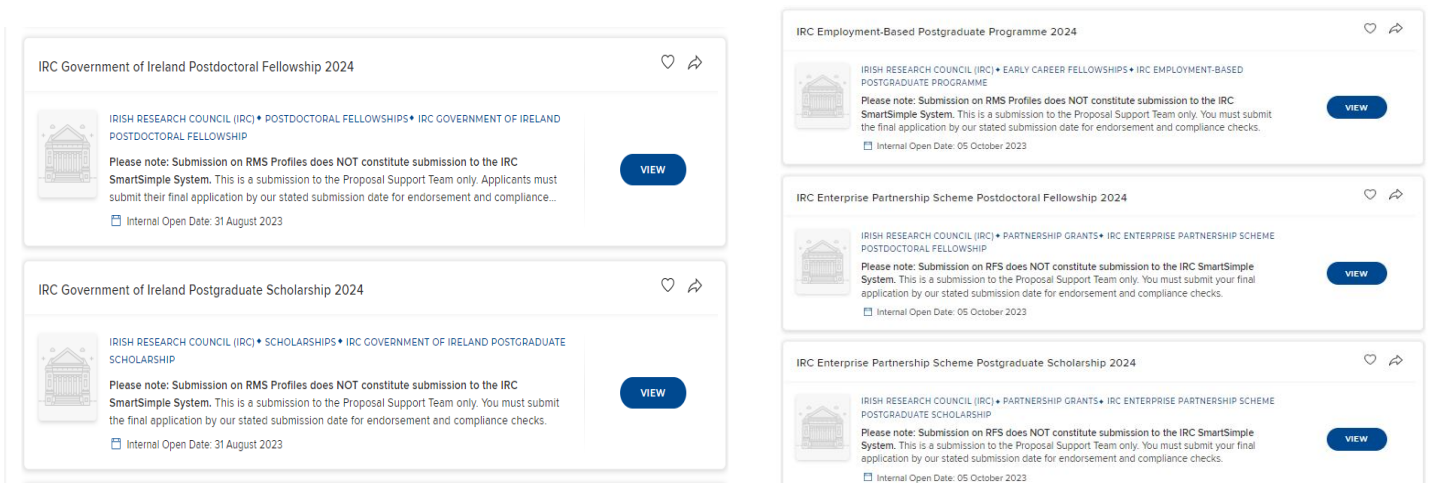
The deadline to do this is the **19th October 2023** for the **GOI 2024** call, the same deadline as your submission of endorsement of the applicant on SmartSimple.

The deadline to do this is the **23rd November 2023** for the **EBP/EPS** call, the same deadline as your submission of endorsement of the applicant on SmartSimple

1. Find the GOIPG/PD/EBP/EPS scheme from within the Funding Opportunities tile



The schemes are findable, if you cannot see anything check you have cleared any filters from the right-hand side.



2. View and “Apply” to the relevant scheme(s), which come with an eligibility questionnaire

FUNDING HOME > FUNDING OPPORTUNITIES

Eligibility Criteria

Eligibility Questionnaire

Proceed to Proposal

Eligibility Questionnaire

SAVE FOR LATER **CLOSE**

Eligibility

In order to proceed with this proposal, you must first acknowledge that you fulfil the funder's eligibility criteria. If you are submitting this proposal for an external applicant, or as a proxy, or mentor, please fill in this eligibility form on the applicant's behalf. Until you do so, you will not be able to proceed to draft your proposal.

This call requires that applicants complete and pass an eligibility quiz on the IRC online application system prior to accessing the application form. Applicants should ensure they have carefully ascertained their eligibility via the IRC call document before attempting the eligibility quiz. Once begun, it must be completed and the instructions followed precisely.

For eligibility queries applicants should contact the Proposal Support Team via the [UCD Research Connector](#).

Mentor

Does the mentor have a contract to cover the full period of the proposed award duration at UCD?

☐ Yes ☒ No

Lead Applicant - previous applications

Has the Lead Applicant had two previous unsuccessful applications to this programme?

☐ Yes ☒ No

Lead Applicant - degree requirements

Does the Lead Applicant hold doctoral degree requirements as outlined in the IRC call document for this programme for eligibility?

☐ Yes ☒ No

< PREVIOUS **NEXT >**

This will need to be completed for each applicant you are supporting.

3. Add the proposal details- attach the final PDF that was submitted on SmartSimple. Proceed to “Validation Summary and Submission” tab.

FUNDING HOME > MY PROPOSALS > PROPOSAL DETAILS > 81076

IRC Government of Ireland Postdoctoral Fellowship 2024 - Outline Proposal (81076)

SAVE **SAVE AND CLOSE** **PDF**

Attachments

Please attach a copy of the proposal (PDF format)

Add an attachment

FILE NAME	DESCRIPTION
Select File	
Browse	
File Description	
ATTACH	

CLOSE

< PREVIOUS **NEXT >**

CURRENT STATUS

Draft

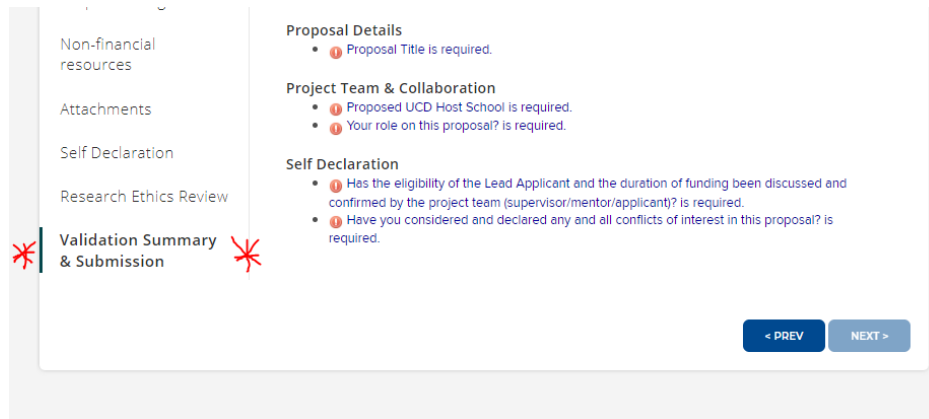
Do you have any questions about this proposal?

[Contact Support](#)

PROPOSAL TIMELINE

- 12 October 2023 4pm Applicant submission via SmartSimple
- 19 October 2023 4pm Mentor endorsement via SmartSimple
- 26 October 2023 Internal Approval Date

Ensure the proposal is attached by hitting the “attach” button.



Non-financial resources

Attachments

Self Declaration

Research Ethics Review

Validation Summary & Submission

Proposal Details

- **Proposal Title is required.**

Project Team & Collaboration

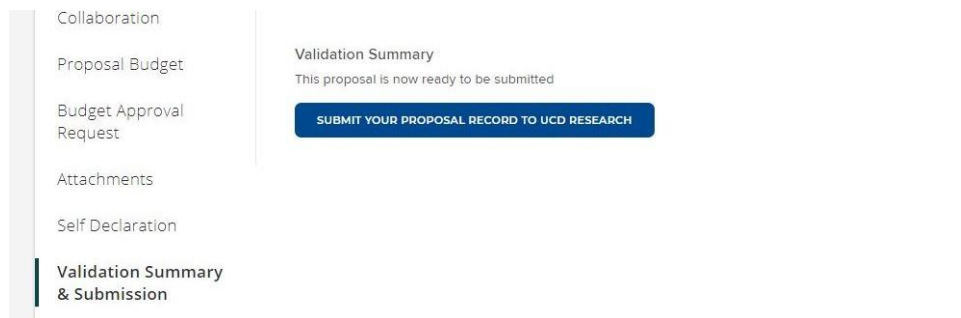
- **Proposed UCD Host School is required.**
- **Your role on this proposal? is required.**

Self Declaration

- **Has the eligibility of the Lead Applicant and the duration of funding been discussed and confirmed by the project team (supervisor/mentor/applicant)? is required.**
- **Have you considered and declared any and all conflicts of interest in this proposal? is required.**

< PREV NEXT >

In the “validation summary & submission” tab there will be prompts for any items that were not answered that must be. Once that is completed you will proceed to a new page that looks similar to below;



Collaboration

Proposal Budget

Budget Approval Request

Attachments

Self Declaration

Validation Summary & Submission

Validation Summary

This proposal is now ready to be submitted

SUBMIT YOUR PROPOSAL RECORD TO UCD RESEARCH

When you click the blue button, another pop out will ask are you sure you want to submit. Once you click the final confirmation the process is now complete. This entire process will need to be repeated for all other applications.